

Records for Storage

BOX NUMBER (IF ANY)

DEPARTMENT RESPONSIBLE FOR RECORDS:

CONTACT INFORMATION FOR DEPARTMENT (EMAIL ADDRESS AND PHONE NUMBER):

DESCRIPTION OF RECORDS:

UT RECORDS RETENTION INFORMATION

PREPARED USING UTRRS Revision 7 Amendment 3

UT NUMBER:

UT RECORD TITLE:

DATE RANGE OF RECORDS:

RETENTION PERIOD:

DESTRUCTION DATE FOR RECORDS: